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# Request for Expressions of Interest

# Consulting Services – Firms Selection

**Implementing Agency: Ministry of Transport and Communications**

**Country: Republic of North Macedonia**

**Project: Western Balkans Trade and Transport Facilitation Project - P162043**

**Loan No.: 8029-MK**

**Assignment Title:** **Supervision of construction/reconstruction and/or upgrade of the facilities and infrastructure at the Border Crossing Points (BCPs) Deve Bair and Kjafasan – phase 1**

**Reference No.: WBTTFP-8929-MK-121C-CS-CQS**

**Issued on: 21 November, 2023**

Republic of North Macedonia has received financing from the International Bank for Reconstruction and Development – World Bank in the form of a loan towards the costs of the Western Balkans Trade and Transport Facilitation Project and intends to apply part of the proceeds for consulting services.

General objective of this assignment is providing Consulting services for Supervision of civil works for construction/reconstruction and/or upgrade of the facilities and infrastructure at the Border Crossing Point (BCPs) Deve Bair and Kjafasan.

The execution of the civil works for construction/reconstruction and/or upgrade of the facilities and infrastructure at the Border Crossing Points will be realized thru separate Contract/Contracts for Consulting services.

The Supervision of the civil works for construction/reconstruction and/or upgrade of the facilities and infrastructure at the Border Crossing Points (BCPs) Deve Bair and Kjafasan will be performed under this assignment.

The consulting services for supervision (“the Services”) include following specific objectives of the assignment divided into two (2) Tasks:

• The objectives of the Tasks are:

Task 1- BCP Deve Bair

Supervision of civil works for Construction of administration facility of the customs terminal (ground floor, app. 320m2) and Reconstruction of the administration building of the Customs on the Border Crossing Point in Deve Bair (two floors and basement, app. 600m2)

Task 2 - BCP Kjafasan

Supervision of civil works for Construction of upgrade of the Customs’ administrative facilities (app. 253m2); Reconstruction of administration building of Customs and Police (ground floor, app. 200m2) and Demolishing and removal of object (Customs’ shop app. 60 m2) on the Border Crossing Point in Kjafasan.

Specific tasks for both BCPs

The Supervision Company (“the Consultant”) shall carry out the supervision and monitoring of works and inspection of the building materials.

The Consultant will provide supervisory services in the technical and financial control of the works performed by Construction company; check the performance of the Construction company and verify that the execution of the civil works is in accordance with the contract documents. During the construction phase, the Consultant will carry out all the necessary inspections and testing of materials and of manufactured products in order to ensure the compliance with accepted standards and practices.

The materials should be checked before installation and their relevant quality has to be specified in the Technical Specifications of the contract’s documents and approved by the Consultant before the beginning of the works. The Consultant will instruct the Construction company for the site testing and verification phases of such tests. The Consultant will take care of reducing project expenditures as much as possible and request the Construction company to take appropriate measures in view of improving the work’s progress. The Consultant shall supervise the sites at least once per week and at least once in two weeks accompanied by the PIU Project manager of the works (architect/civil engineer) for better coordination of their work and in order to have the same approach when supervising the contracts execution. The Construction company will provide an adequate working (office) space with necessary working conditions for the Consultant. Before the beginning of the works the Consultant in coordination with the PIU Project manager of the works (architect/civil engineer) shall approve the dynamic program plan of the works.

The Consultant shall determine the actual quantities of the civil works executed by the Construction company in accordance with the provisions of the Contract. The Interim payments have to be approved by the Consultant, controlled by the Project Implementation Unit (PIU) and verified by the Client for payment.

The intended commencement of the Services is February/March 2023 and the period of implementation shall be 18 months.

The detailed Terms of Reference (TOR) for the assignment can be found at the following websites: <https://www.e-nabavki.gov.mk> and <http://mtc.gov.mk/javniOglasi>.

The Ministry of Transport and Communications now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants (a firm or a group of firms) should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The shortlisting criteria are:

1. Proven general experience for assignments on providing Consultancy – Supervision of civil works in the past 7 (seven) years

2. Proven specific experience in at least three (3) similar\* project references successfully completed within the last 5 (five) years

The credibility of mentioned **general** experience shall be presented in a list of project references for provided Consultancy – Supervision within the past 7 (seven) years and accompanied by certificates of orderly fulfillment of the contracts verified by other party from such contracts.

The credibility of mentioned **specific** experience shall be presented in a list of at least three (3) similar nature and scope project references successfully completed within last 5 (five) years with description of services provided (including information on contract value, contracting entity/client, project location/country, duration, assignment budget, percentage carried out by consultant in case of association of firms or subcontracting and main activities) and accompanied by certificates of orderly fulfilment of the contracts verified by other party from such contracts.

The credibility of mentioned experience in Supervision of civil works projects shall be presented in a list of project references accompanied by certificates of orderly fulfillment of the contracts verified by other party from such contracts.

\* Similarity is considered in nature, size and complexity of completed contracts in the field of supervision of construction. Assignments for supervision of construction with bigger size and complexity are acceptable.

The Consultant Company or Joint Venture should possess the following:

- a. License (Authorization) A for supervision of works in accordance with the Construction Law of the Republic of North Macedonia. In a case of Joint Venture this qualification criterion must be met by Lead partner of the Joint Venture.

License A for domestic companies or Confirmation for companies from abroad, for performance of Supervision of construction works, issued by Ministry of transport and communications and in accordance to the national legislation, should be obtained and in possession by the awarded single Bidder or by the Lead member of JV prior to Contract Signing. Copies of the required License A or Confirmation should be submitted to Employer prior to Contract signing.

b. ISO 9001 Certification. In a case of Joint Venture this qualification criterion must be met by the Leading partner of the Joint Venture.

- The Consultants team must comprise experts that have appropriate experience and authorization issued according to the national legislation of the Republic of North Macedonia. Foreign experts can get more information about confirmation of their Authorizations on the following link: <http://komoraoai.mk/en/application-foreign-individuals.html>.

Key Experts will not be evaluated at this stage.

The selected procurement method of the service will be Consultant Qualification Selection (CQS) - Open International procedure, in accordance with the World Bank’s “Procurement Regulations for IPF Borrowers” dated July 2016, revised November 2017 and August 2018 (“Procurement Regulations”).

Following the procurement procedure for CQS method, the Client will publish a Request for Expression of Interest (REoI). From the Consultant firms that will submit an Expression of Interest (EoI), the Client will select the firm with the best qualifications and relevant experience as a first ranked firm and will invite the firm to submit its combined technical and financial Proposal as a subject for contract negotiations. Qualifications of the Key staff (CVs including their qualifications) are not part of the selection process, but will be subject of contract negotiations with the first ranked firm. At that stage, the first ranked firm/JV should make sure the proposed key staff fulfils the qualification requirements set forth in the TOR for respective key staff positions. The CVs of the Key staff will be submitted only by the first ranked firm/JV during contract negotiations.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank’s “Procurement Regulations for IPF Borrowers” dated July 2016, revised November 2017 and August 2018 (“Procurement Regulations”), as amended, setting forth the World Bank’s policy on conflict of interest.

Consultants may associate with other firms to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected. In case of sub-consultancy, the sub-consultant firm (s) will not be evaluated.

The eligible consulting firms (“Consultants”) can obtain further information from the Project Implementation Unit (PIU) of the Ministry of Transport and Communication, Attn: Ms. Vlasta Ruzinovska and/or Mr. Slavko Micevski, e-mail: [vlasta.ruzinovska.piu@mtc.gov.mk](mailto:vlasta.ruzinovska.piu@mtc.gov.mk); [slavko.micevski.piu@mtc.gov.mk](mailto:slavko.micevski.piu@mtc.gov.mk); during office hours from 09:30 to 15:30.

The Terms of References in English language may be obtained by interested eligible consulting firms (“Consultants”) from the website of the national electronic system for procurement: “ЕСЈН-Заеми/Донации/Грантови-Огласи од меѓународни институции” ([**https://www.e-nabavki.gov.mk**](https://webmail.t.mk/cp/ps/Mail/ExternalURLProxy?d=t.mk&u=tejumi&url=https://www.e-nabavki.gov.mk&urlHash=-1.1261282751824486E-304#_blank)) and from the website of the Ministry of Transport and Communications: [**http://mtc.gov.mk/javniOglasi**](http://mtc.gov.mk/javniOglasi);

The eligible consulting firms (“Consultants”) must submit their Expression of Interest **only by e-mail** to the all below listed e-mail addresses (as readable PDF file in English language), **on or before 06 December, 2023, 15:30 p.m.** Receipt of each Expression of Interest will be immediately confirmed.

## Ministry for Transport and Communications - Project Implementation Unit

## Attn: Ms. Vlasta Ruzinovska and/or Mr. Slavko Micevski – procurement officers

## Street “Crvena Skopska Opstina”, Nr. 4, 1000 Skopje, Republic of North Macedonia

Tel: + 389 (0)2 3145 531; + 389 (0)75 494977

Web site addresses: <http://mtc.gov.mk/javniOglasi>; [https://www.e-nabavki.gov.mk](https://webmail.t.mk/cp/ps/Mail/ExternalURLProxy?d=t.mk&u=tejumi&url=https://www.e-nabavki.gov.mk&urlHash=-1.1261282751824486E-304#_blank).

## E-mail addresses (obligatory):

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